LORAS COLLEGE™
GRADUATE AND PROFESSIONAL EDUCATION PROGRAMS

Master of Arts in Clinical Mental Health Counseling: Application Checklist

☐ **Admission criteria:**
- A minimum cumulative GPA of at least 2.75 (or 2.9 in the last 60 credits) is required for admission.
- Completion of at least 9 credits in the behavioral sciences is required for admission.

☐ **Graduate Program application:**
- Please create an account and apply online at: www.loras.edu/apply. There is no application fee.

☐ **Three recommendations:**
- The recommendations need to be from individuals who can speak to your character, academic capability, and motivation/interest exhibited in obtaining an advanced degree in this field.
- Please enter the email addresses for three references in the "References" section of your online application. An email will be sent to those three references asking them to complete and submit an online recommendation form. (They are welcome to provide an optional supplemental letter in addition to the form as well).

☐ **Current resume:**
- Some exposure to the counseling field is preferred (volunteer work, internships, service work, or semi-professional work).
- Please upload your resume to the "Materials" section of your online application.

☐ **Personal statement:**
- The personal statement is an integral part of your application (typewritten, maximum of 2 pages double spaced). Please address the following question:
  - Based on what you know about the counseling profession, describe the role of counselor self-awareness and growth, as well as how these characteristics impact the profession.
- Please upload your personal statement to the "Materials" section of your online application.

☐ **All official transcripts from each institution attended, including undergraduate and graduate:**
- For a transcript to be considered official, it must be mailed in a sealed envelope from that institution's Registrar's Office directly to Loras College Graduate Admissions. (Transcript "issued to student" as well as faxed and copied transcripts will not be considered official).
  - All official transcripts can be mailed to:
    Loras College Graduate Admissions
    Attn: Megan Henderson
    1450 Alta Vista Street
    Dubuque, IA 52001
- Official electronic transcripts ordered through a service such as Credential Services or National Student Clearinghouse are also acceptable.
- Please have your transcripts sent immediately after you have submitted your online application.
- Notice to applicants who are still enrolled in classes at their current institution:
  - In lieu of an official copy of your undergraduate transcript, please upload an unofficial copy of your current undergraduate transcript to the "Materials" section of your online application. Upon receipt of all other application materials, you may still be invited for an interview and be given a provisional admission decision, contingent upon our receipt of your final, official transcript once your final grades are posted.

Please note that you will be required to enter the 3 reference email addresses and upload your resume and personal statement before you can submit your online application. However, you may start the application and return to it at a later time to upload those documents. It does not all have to be completed at once.

Application deadlines:

Spring enrollment – all materials due by December 1
Summer enrollment – all materials due by April 1
Fall enrollment – all materials due by July 1
Applications submitted after these deadlines will be considered on an individual basis.

Interview and admission decision:

Immediately following receipt of all application materials, your file will be reviewed by the Program Director to determine whether to move forward with an interview. You will then be contacted with information about your next steps. After completion of your interview (or after review of your file), you will be notified of an admission decision in your online Applicant Status Portal. Please note that if admitted, and after payment of your confirmation deposit, your enrollment in the program is contingent upon successful completion of a background check by the first day of class.