



Certified Financial Planning Certification Education: Application Checklist

- Admission criteria and eligibility information:**
 - A bachelor's degree is required to enroll in this professional education program.
 - The program is open to anyone seeking to become a CFP®. Current Loras undergraduate students are advised to pursue the Financial Planning minor so they can pursue the required coursework while earning their undergraduate degree.

- Online application:**
 - Please create an account and apply online at: www.loras.edu/apply. There is no application fee.
 - When first creating the application, select "Graduate Application" as the *Application Type*.
 - In the Student Profile section within the application itself, select "Graduate: professional education program" as the *Student Type*, then select "Certified Financial Planning Certification Education" as the *Academic Program*.
 - Please note that you do not have to upload anything to the *Materials* section of the application.

- All official transcripts from each institution attended, including undergraduate and graduate:**
 - For a transcript to be considered official, it must be mailed in a sealed envelope from that institution's Registrar's Office directly to Loras College Graduate Admissions. (Transcript "issued to student" as well as faxed and copied transcripts will not be considered official).
 - All official transcripts can be mailed to:
Loras College Graduate Admissions
Attn: Megan Henderson
1450 Alta Vista Street
Dubuque, IA 52001
 - Official electronic transcripts ordered through a service such as Credential Services or National Student Clearinghouse are also acceptable.
 - Please have your transcripts sent immediately after you have submitted your online application.

- Application deadlines:**

Students may begin the CFP® Certification Education coursework in either January, March, May, July, September, or November of each year. Loras offers rolling admissions for this program, but the application and official college transcript(s) should ideally be submitted at least one month prior to the start of your desired session.

- Enrollment process:**
 - Immediately after our receipt of your application and official college transcript(s), you will be notified in your online Applicant Status Portal of your next steps. You will be asked to pay a \$100 confirmation deposit to confirm your spot in the program.
 - The Loras Registrar's Office will then register you for the courses.
 - You will be assigned an academic advisor (Loras faculty member) to advise and guide you through the program.
 - Please note that federal financial aid is not available for this program.