



Apostille Request Form

Name (when *attending* Loras College): _____
Last First MI

Name changes (since your attendance): _____

NOTE: If you are indicating a name change please enclose a photocopy of one form of legal documentation (i.e., driver’s license, marriage certificate, court documents, etc.) verifying the new name.

The name you attended under will remain on your permanent record

Present address: _____
Number of Street Apartment #

City State Zip

Daytime telephone: (_____) _____

Please note that the required documents needed to obtain the Apostille will be prepared by our office. Please indicate below if you want us to send the documents to the Secretary of State or if you would like to complete the process yourself.

Please send my documents to the Secretary of State and return all original documents to me upon completion.

Please mail me all original documents and I will complete the final necessary step for Apostille acquisition with the Secretary of State.

 Student’s Signature

 Date

The charge for the Apostille document preparation is \$25.00. Your check or money order should be made payable to Loras College or feel free to pay your fee securely online at <https://www.loras.edu/ecommerce>.

If you have any questions call (563) 588-7106.

Return this form, along with your payment (if not paying online) to:

**Loras College
 Registrar’s Office
 1450 Alta Vista St.
 MAIL #1
 Dubuque, IA 52001**