



## Duplicate Diploma Request Form

**Name** (when *attending* the Loras College): \_\_\_\_\_  
Last First MI

**Name changes** (since your attendance ): \_\_\_\_\_

**Name** (as it will appear on diploma): \_\_\_\_\_  
Last First Middle or Middle Initial(s)

**NOTE:** If you are indicating a name change please enclose a photocopy of one form of legal documentation (i.e., driver's license, marriage certificate, court documents, etc.) verifying the new name.

**\*The name you attended under will remain on your permanent record\***

**Present address:** \_\_\_\_\_  
Number of Street Apartment #

\_\_\_\_\_  
City State Zip

**Daytime telephone:** ( \_\_\_\_\_ ) \_\_\_\_\_  
Area Code

**Diploma mailing address:** \_\_\_\_\_  
(if different than above) Number of Street Apartment #

\_\_\_\_\_  
City State Zip

**Type of Degree awarded:** \_\_\_\_\_ **Date received:** \_\_\_\_\_

**Birthdate:** \_\_\_\_\_

\_\_\_\_\_  
**Student's Signature**

\_\_\_\_\_  
**Date**

Please note that your new diploma will be processed on current stock and style of paper which will include signatures of current officers.

The charge for a new diploma is \$35.00. Your check or money order should be made payable to the **Loras College**.

Please allow one to three weeks for delivery.

If you have any questions call (563) 588-7106.

To receive a duplicate diploma, return this form, along with your payment to:

**Loras College**  
**Registrar's Office**  
**1450 Alta Vista St.**  
**MAIL#1**  
**Dubuque, IA 52001**

**\*\*\*OFFICE USE ONLY/DO NOT WRITE BELOW THIS LINE\*\*\***